

FESTAVILLE LLC. & FESTAVILLE TOO LLC.

SUMMER CAMP CONTRACT

This is an agreement between _____ (Parent) and **FestaVille LLC.** (Supervisor).

The purpose of the summer program is to provide a safe and educational setting for summer supervision of children **GRADES K-6.**

Effective Dates: June 26th 2017 – August 4th 2017

Frequency of Meetings: Daily Monday -Friday

Duration of supervision session: 9am – 4pm. Children may be picked up at any time within the program's time allotment, but must be signed out by parent or designated pick up person.

***FestaVille LLC.** summer program will be closed when the school closes due to inclement weather or any other unforeseen circumstances. Parent is responsible for alternate supervision and emergency pickup on such days.

Type of Supervision: Group Supervision **Location:** Community Learning Center, Congers, NY

Supervisor's definition of supervision: Children will be provided with a safe location, supervised by certified teachers and teaching assistants, where they can partake in group activities, complete art projects, meet new friends, use iPad's, utilize the computer lab, enjoy gym time, utilize outdoor playground and water fun, and have access to school restrooms. Students will also be involved in special weekly presentations.

1. Purpose, Goals, and Objectives of FestaVille LLC. After School Supervision Program:

- a. To provide a safe and educational environment as an alternative being home alone
- b. To promote new friendships by meeting and working with new students
- c. To have an environment where students can socialize and have fun
- d. To provide a snack and drink and drinks (Lunch to be brought from home daily)

2. Context and Content of Supervision:

- a. The content of supervision will focus on friendly interactions among peers, teacher assistance with group activities, teacher guidance with projects and computers, and interactive play with educational games and outdoor facilities.
- b. An attendance record form will be used to document student attendance and parent sign out at time of pickup of each supervisory session. Feedback may be provided at the close of each session upon parent pickup.

3. Rights and Responsibilities of both parties

a. FestaVille LLC. Rights

1. To place students into appropriate groups based on grade, age, and ability.
2. To remove students from the program for inappropriate behavior (Documentation and parent conference required).

3. To charge the parents of the student enrolled in the summer program a **late fee** of \$20 per half hour past scheduled pick up time of 4:00 pm. Any part of the half hour overage will be considered a half an hour late, and can be charged the \$20 late fee.

4. To permanently remove any student from the summer program after **THREE** late pickups.

b. FestaVille LLC. Responsibilities

1. To uphold ethical guidelines and professional standards in dealing with parents and students.

2. To make sure the supervision sessions occur as scheduled and to keep an accurate record of the student attendance as well as parent pickups.

3. To maintain supervision files containing records, information, and other documents relating to the afterschool program and any behavioral and discipline issues.

4. To uphold rules and procedures related to the afterschool supervision program.

5. To deal with behavior problems as they impact the program's performance.

c. Parent and Student Rights:

1. To a set and scheduled time in a safe location supervised by certified teachers and teaching assistants.

2. To a supervising teacher's attention, ideas, and guidance.

3. To receive feedback where necessary.

4. To ask questions related to program issues and procedures.

aa. Parent and Student Responsibilities:

1. To have appropriate educational and play materials/attire needed for the summer program at all times.

2. To contact supervisor or designated contact person in cases of emergency **AND** if your child will be absent from FestaVille.

3. To sign in at beginning of program time and have parent or contact person sign students out at pickup time daily.

4. To sign in/out for bathroom use as instructed by supervisors.

5. To follow supervisor directives in program rules and procedures.

6. Parents need to pick up students on time according to the program's schedule and guidelines.

4. FestaVille LLC. Program Considerations:

1. To discuss issues of conflict and behavior issues in abiding by the guidelines outlined in this contract.

2. In the event of an emergency, supervisor to contact parent. If parent not available, then supervisor will contact emergency contact person in order provided by parent.

5. FestaVille LLC. Summer Program Cost and Payment Options:

Contractual Agreement as to summer rate for supervision:

Summer Program Fee: \$1,150 (Due in full by: June 1st 2017)

Pay by **CHECK** made payable to: **FestaVille LLC**. or with an online payment by signing up with Chase Bank's Free Online **QUICKPAY**. You do not need to be a member of Chase Bank and it is free to use. Use FestaVille@gmail.com on Chase's site to make payments. See how it works: <https://www.chase.com/online/digital/quickpay.html>

***Please note: Emergency contact sheet** is required by **JUNE 1st, 2017, PRIOR** to the onset of the program. See www.festaville.org under the Summer Camp tab.

***The emergency contact sheet should be completed and emailed online to: FestaVille@gmail.com**
Payment can be made via Chase's QUICKPAY or a check can be delivered to our A-School Mailbox at:

Felix V. Festa Middle School

30 Parrott Road

West Nyack, NY 10994

Attn: Mr. Mikesh (FestaVille)

A **late fee of \$25** will be charged for late payments or returned checks.

****This contract is subject to revision at any time by FestaVille LLC.** without consent from parent. However, participants in the program will be notified of any such changes or revisions to this contract.

We agree, to the best of our ability, to uphold the guidelines specified in this supervision contract and to manage the supervisory relationship and supervisory process.

***Registration will be open until May 1st, 2017!**

Supervisors: Greg Mikesh and Debra Mikesh

FestaVille LLC.

Email: FestaVille@gmail.com

www.Festaville.org